



United States Environmental Protection Agency
Washington, D.C. 20460

NPDES Compliance Inspection Report

Form Approved
OMB No. 2040-0003
Approval Expires 7-31-85

SECTION A: NATIONAL DATA SYSTEM CODING

Transaction Code NPDES yr/mo/day Inspection Type Inspector Fac Type
1 _ 2 5 3 _____ 11 12 _____ 17 18 _ 19 _ 20 _
Remarks
21 _____ 66
Reserved Facility Evaluation Rating B1 QA -----Reserved-----
67 _____ 69 70 _ 71 _ 72 _ 73 _ 74 75 _____ 80

SECTION B: FACILITY DATA

Name and Location of Facility Inspected		Entry Time _ AM _ PM	Permit Effective Date
		Exit Time/Date	Permit Expiration Date
Name(s) of On-Site Representative(s)		Title(s)	Phone Number(s)
Name, Address of Responsible Official		Title	
		Phone Number	Contacted _ Yes _ No

SECTION C: AREAS EVALUATED DURING INSPECTION

(S = Satisfactory, M = Marginal, U = Unsatisfactory, N = Not Evaluated)

_ Permit _ Flow Measurement _ Pretreatment _ Operations & Maintenance
_ Records/Reports _ Laboratory _ Compliance Schedules _ Sludge Disposal
_ Facility Site Review _ Effluent/Receiving Waters _ Self Monitoring Program _ Other

SECTION D: SUMMARY OF FINDINGS/COMMENTS (Attach additional sheets if necessary)

Name(s) and Signature(s) of Inspector(s)	Agency/Office/Telephone	Date
Signature of Reviewer	Agency/Office	Date

Regulatory Office Use Only

Action Taken	Date	Compliance Status _ Noncompliance _ Compliance
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SECTION F – FACILITY AND PERMIT BACKGROUND	
ADDRESS OF PERMITTEE IF DIFFERENT FROM FACILITY (Including City, County and ZIP code)	DATE OF LAST PREVIOUS INVESTIGATION BY EPA/STATE <hr/> FINDINGS
SECTION G – RECORDS AND REPORTS	
RECORDS AND REPORTS MAINTAINED AS REQUIRED BY PERMIT. _ YES _ NO _ N/A (Further explanation attached _____) _) DETAILS:	
(a) ADEQUATE RECORDS MAINTAINED OF:	
(i) SAMPLING DATE, TIME, EXACT LOCATION	_ YES _ NO _ N/A
(ii) ANALYSES DATES, TIMES	_ YES _ NO _ N/A
(iii) INDIVIDUAL PERFORMING ANALYSIS	_ YES _ NO _ N/A
(iv) ANALYTICAL METHODS/TECHNIQUES USED	_ YES _ NO _ N/A
(v) ANALYTICAL RESULTS (e.g., consistent with self-monitoring report data)	_ YES _ NO _ N/A
(b) MONITORING RECORDS (e.g., flow, pH, D.O., etc.) MAINTAINED FOR A MINIMUM OF THREE YEARS INCLUDING ALL ORIGINAL STRIP CHART RECORDINGS (e.g., continuous monitoring instrumentation, calibration and maintenance records).	_ YES _ NO _ N/A
(c) LAB EQUIPMENT CALIBRATION AND MAINTENANCE RECORDS KEPT.	_ YES _ NO _ N/A
(d) FACILITY OPERATING RECORDS KEPT INCLUDING LOGS FOR EACH TREATMENT UNIT.	_ YES _ NO _ N/A
(e) QUALITY ASSURANCE RECORDS KEPT.	_ YES _ NO _ N/A
(f) RECORDS MAINTAINED OF MAJOR CONTRIBUTING INDUSTRIES (and their compliance status) USING PUBLICLY OWNED TREATMENT WORKS.	_ YES _ NO _ N/A
SECTION H – PERMIT VERIFICATION	
INSPECTION OBSERVATIONS VERIFY THE PERMIT. _ YES _ NO _ N/A (Further explanation attached _____) DETAILS:	
(a) CORRECT NAME AND MAILING ADDRESS OF PERMITTEE.	_ YES _ NO _ N/A
(b) FACILITY IS AS DESCRIBED IN PERMIT.	_ YES _ NO _ N/A
(c) PRINCIPAL PRODUCT(S) AND PRODUCTION RATES CONFORM WITH THOSE SET FORTH IN PERMIT APPLICATION.	_ YES _ NO _ N/A
(d) TREATMENT PROCESSES ARE AS DESCRIBED IN PERMIT APPLICATION.	_ YES _ NO _ N/A
(e) NOTIFICATION GIVEN TO EPA/STATE OF NEW, DIFFERENT OR INCREASED DISCHARGES	_ YES _ NO _ N/A
(f) ACCURATE RECORDS OF RAW WATER VOLUME MAINTAINED.	_ YES _ NO _ N/A
(g) NUMBER AND LOCATION OF DISCHARGE POINTS ARE AS DESCRIBED IN PERMIT.	_ YES _ NO _ N/A
(h) CORRECT NAME AND LOCATION OF RECEIVING WATERS.	_ YES _ NO _ N/A
(i) ALL DISCHARGES ARE PERMITTED.	_ YES _ NO _ N/A
Comments:	

	PERMIT NO.
SECTION I – OPERATION AND MAINTENANCE	
TREATMENT FACILITY PROPERLY OPERATED AND MAINTAINED. _ YES _ NO _ N/A (Further explanation attached _____)	
DETAILS:	
(a) STANDBY POWER OR OTHER EQUIVALENT PROVISIONS PROVIDED.	_ YES _ NO _ N/A
(b) ADEQUATE ALARM SYSTEM FOR POWER OR EQUIPMENT FAILURES AVAILABLE.	_ YES _ NO _ N/A
(c) REPORTS ON ALTERNATE SOURCE OF POWER SENT TO EPA/STATE AS REQUIRED BY PERMIT.	_ YES _ NO _ N/A
(d) SLUDGES AND SOLIDS ADEQUATELY DISPOSED.	_ YES _ NO _ N/A
(e) ALL TREATMENT UNITS IN SERVICE.	_ YES _ NO _ N/A
(f) CONSULTING ENGINEER RETAINED OR AVAILABLE FOR CONSULTATION ON OPERATION AND MAINTENANCE PROBLEMS.	_ YES _ NO _ N/A
(g) QUALIFIED OPERATING STAFF PROVIDED.	_ YES _ NO _ N/A
(h) ESTABLISHED PROCEDURES AVAILABLE FOR TRAINING NEW OPERATORS.	_ YES _ NO _ N/A
(i) FILES MAINTAINED ON SPARE PARTS INVENTORY, MAJOR EQUIPMENT SPECIFICATIONS, AND PARTS AND EQUIPMENT SUPPLIERS.	_ YES _ NO _ N/A
(j) INSTRUCTIONS FILES KEPT FOR OPERATION AND MAINTENANCE OF EACH ITEM OF MAJOR EQUIPMENT.	_ YES _ NO _ N/A
(k) OPERATION AND MAINTENANCE MANUAL MAINTAINED.	_ YES _ NO _ N/A
(l) SPCC PLAN AVAILABLE.	_ YES _ NO _ N/A
(m) REGULATORY AGENCY NOTIFIED OF BY-PASSING. (Dates _____)	_ YES _ NO _ N/A
(n) ANY BY-PASSING SINCE LAST INSPECTION.	_ YES _ NO _ N/A
(o) ANY HYDRAULIC AND/OR ORGANIC OVERLOADS EXPERIENCED.	_ YES _ NO _ N/A
SECTION J – COMPLIANCE SCHEDULES	
PERMITTEE IS MEETING COMPLIANCE SCHEDULE. _ YES _ NO _ N/A (Further explanation attached _____)	
CHECK APPROPRIATE PHASE(S):	
_ (a) THE PERMITTEE HAS OBTAINED THE NECESSARY APPROVALS FROM THE APPROPRIATE AUTHORITIES TO BEGIN CONSTRUCTION.	
_ (b) PROPER ARRANGEMENT HAS BEEN MADE FOR FINANCING (mortgage commitments, grants, etc.).	
_ (c) CONTRACTS FOR ENGINEERING SERVICES HAVE BEEN EXECUTED.	
_ (d) DESIGN PLANS AND SPECIFICATIONS HAVE BEEN COMPLETED.	
_ (e) CONSTRUCTION HAS COMMENCED.	
_ (f) CONSTRUCTION AND/OR EQUIPMENT ACQUISITION IS ON SCHEDULE.	
_ (g) CONSTRUCTION HAS BEEN COMPLETED.	
_ (h) START-UP HAS COMMENCED.	
_ (i) THE PERMITTEE HAS REQUESTED AN EXTENSION OF TIME.	
Comments:	

	PERMIT NO.
SECTION K – SELF-MONITORING PROGRAM	
PART 1 – FLOW MEASUREMENT (Further explanation attached _____) PERMITTEE FLOW MEASUREMENT MEETS THE REQUIREMENTS AND INTENT OF THE PERMIT. DETAILS:	
(a) PRIMARY MEASURING DEVICE PROPERLY INSTALLED.	__ YES __ NO __ N/A
TYPE OF DEVICE __ WEIR __ PARSHALL FLUME __ MAGMETER __ VENTURI METER	__ OTHER (Specify _____)
(b) CALIBRATION FREQUENCY ADEQUATE. (Date of last calibration _____)	__ YES __ NO __ N/A
(c) PRIMARY FLOW MEASURING DEVICE PROPERLY OPERATED AND MAINTAINED.	__ YES __ NO __ N/A
(d) SECONDARY INSTRUMENTS (totalizers, recorders, etc.) PROPERLY OPERATED AND MAINTAINED.	__ YES __ NO __ N/A
(e) FLOW MEASUREMENT EQUIPMENT ADEQUATE TO HANDLE EXPECTED RANGES OF FLOW RATES.	__ YES __ NO __ N/A
PART 2 – SAMPLING (Further explanation attached _____) PERMITTEE SAMPLING MEETS THE REQUIREMENTS AND INTENT OF THE PERMIT. DETAILS:	
(a) LOCATIONS ADEQUATE FOR REPRESENTATIVE SAMPLES.	__ YES __ NO __ N/A
(b) PARAMETERS AND SAMPLING FREQUENCY AGREE WITH PERMIT.	__ YES __ NO __ N/A
(c) PERMITTEE IS USING METHOD OF SAMPLE COLLECTION REQUIRED BY PERMIT. IF NO, __ GRAB __ MANUAL COMPOSITE __ AUTOMATIC COMPOSITE	__ YES __ NO __ N/A __ FREQUENCY _____
(d) SAMPLE COLLECTION PROCEDURES ARE ADEQUATE.	__ YES __ NO __ N/A
(i) SAMPLES REFRIGERATED DURING COMPOSITING	__ YES __ NO __ N/A
(ii) PROPER PRESERVATION TECHNIQUES USED	__ YES __ NO __ N/A
(iii) FLOW PROPORTIONED SAMPLES OBTAINED WHERE REQUIRED BY PERMIT	__ YES __ NO __ N/A
(iv) SAMPLE HOLDING TIMES PRIOR TO ANALYSES IN CONFORMANCE WITH 40 CFR 136.3	__ YES __ NO __ N/A
(e) MONITORING AND ANALYSES BEING PERFORMED MORE FREQUENTLY THAN REQUIRED BY PERMIT.	__ YES __ NO __ N/A
(f) IF (e) IS YES, RESULTS ARE REPORTED IN PERMITTEE'S SELF-MONITORING REPORT.	__ YES __ NO __ N/A
PART 3 – LABORATORY (Further explanation attached _____) PERMITTEE LABORATORY PROCEDURES MEET THE REQUIREMENTS AND INTENT OF THE PERMIT. DETAILS:	
(a) EPA APPROVED ANALYTICAL TESTING PROCEDURES USED. (40 CFR 136.3)	__ YES __ NO __ N/A
(b) IF ALTERNATE ANALYTICAL PROCEDURES ARE USED, PROPER APPROVAL HAS BEEN OBTAINED.	__ YES __ NO __ N/A
(c) PARAMETERS OTHER THAN THOSE REQUIRED BY THE PERMIT ARE ANALYZED.	__ YES __ NO __ N/A
(d) SATISFACTORY CALIBRATION AND MAINTENANCE OF INSTRUMENTS AND EQUIPMENT.	__ YES __ NO __ N/A
(e) QUALITY CONTROL PROCEDURES USED.	__ YES __ NO __ N/A
(f) DUPLICATE SAMPLES ARE ANALYZED _____ % OF TIME.	__ YES __ NO __ N/A
(g) SPIKED SAMPLES ARE USED _____ % OF TIME.	__ YES __ NO __ N/A
(h) COMMERCIAL LABORATORY USED.	__ YES __ NO __ N/A
(i) COMMERCIAL LABORATORY STATE CERTIFIED.	__ YES __ NO __ N/A
LAB NAME _____	
LAB ADDRESS _____	
Comments:	

SECTION L – EFFLUENT/RECEIVING WATER OBSERVATIONS (Further explanation attached _____)

OUTFALL NO.	OIL SHEEN	GREASE	TURBIDITY	VISIBLE FOAM	VISIBLE FLOAT SOLIDS	COLOR	OTHER

(Sections M and N: Complete as appropriate for sampling inspections)
SECTION M – SAMPLING INSPECTION PROCEDURES AND OBSERVATIONS (Further explanation attached _____)

☐ GRAB SAMPLES OBTAINED

☐ COMPOSITE OBTAINED

☐ FLOW PROPORTIONED SAMPLE

☐ AUTOMATIC SAMPLER USED

☐ SAMPLE SPLIT WITH PERMITTEE

☐ CHAIN OF CUSTODY EMPLOYED

☐ SAMPLE OBTAINED FROM FACILITY’S SAMPLING DEVICE

COMPOSITING FREQUENCY _____ PRESERVATION _____

SAMPLE REFRIGERATED DURING COMPOSITING: ☐ YES ☐ NO

SAMPLE REPRESENTATIVE OF VOLUME AND NATURE OF DISCHARGE _____

SECTION N – ANALYTICAL RESULTS (Attach report if necessary)